

The 14th International Exhibition of Food & Drink, Hotel, Restaurant & Foodservice Equipment, Supplies & Services

## 11 - 14 MAY 2011 HONG KONG CONVENTION & EXHIBITION CENTRE

## Make Your Own HOFEX 2011 E-invitation!

## Follow these 10 simple steps:

- 1) Log into the system with your designated Exhibitor ID and password at <a href="http://www.hkesedm.com/">http://www.hkesedm.com/</a>
- To create your e-invitation, click on CREATE NEW EDM (Please ensure that pop-up windows have been enabled to preview your eDM later)
- 3) Select preferred eDM design



- 4) Check your company information, i.e. company name, address, logo and website, etc. (To edit company profile, go back to the main page and click on **COMPANY PROFILE**, remember to save your changes)
- 5) Fill in Stand No., ONE product name and its description (max. 50 words)
- 6) Browse and upload ONE product photo in jpeg/png format
- 7) Click "Next" to preview eDM
- 8) If you wish to go back to edit your eDM message, select "Back"
- 9) If no further changes are required, insert your own email address (max. 5 email addresses\*) or select emails from the list on the right and select "Confirm"
- 10) eDM will be sent to selected email addresses and you are most welcome to forward to as many clients as you like from your database!



ORGANISERS HONG KONG EXHIBITION SERVICES LTD UNIT 2010, 20/F, CHINA RESOURCES BUILDING 26 HARBOUR ROAD WANCHAI, HONG KONG TEL: +852 2804 1500 FAX: +852 2528 3103 E-MAIL: exhibit@hkesallworld.com



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\*Clients are encouraged to insert their own email addresses and extend these e-invitations through their own/company email accounts for privacy reasons

**HOFEX DIY E-invitation** will include your Company's information EXCLUSIVELY to draw specific attention from your guests. You may have unlimited access to the system to create as many e-invitations as you like until *14 May 2011*. Create your personalised invitation to invite your esteemed customers NOW! Don't forget, pre-registration ends on **21 April 2011**.



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